

Pulaski County Drug Free Council

August 10, 2022 Meeting Minutes

The meeting was called to order at 4:00 p.m. EST. The format of the meeting was a Zoom platform.

Attendance: Sandy Lucas, Karen Butler, Michelle Schmicker, Lenora Hoover, Andrea Keller, Brandon DeLorenzo, Chris Campbell, Debbie Mix, and Linda Webb

1. Old Business

- a. Future of the Council – After much discussion it was decided to continue the Council
- b. A motion was made by Michelle Schmicker and seconded by Debbie Mix to pay Sandy Lucas the outstanding amount owed to her as the coordinator in the amount of \$900. This covers her duties for Q4 2021 and Q1 and Q2 of 2022. This was unanimously approved.

2. New Business

- a. Election of officers/coordinator
 - i. A motion was made by Sandy Lucas and seconded by Linda Webb and unanimously approved to elect Debbie Mix as coordinator of the Council
 - ii. A motion was made by Sandy Lucas and seconded by Michelle Schmicker and unanimously approved to elect the following officers:
 1. Andrea Keller – President
 2. Linda Webb – Secretary
 3. Karen Butler – Treasurer
 - iii. At this time the vice-president office remains vacant
- b. Bylaws – Michelle Schmicker sent out the most current bylaws for the Council to the members. There was discussion that the bylaws will need to be reviewed and possibly revised.
- c. Membership
 - i. Ideas were discussed to increase membership
 1. Invite someone to attend a Council meeting.
ACTION ITEM: Each member will invite at least one new individual to attend the next meeting.
 2. Re-introduce self to both school systems in the county

- d. Treasurers Report - The following report was given by Karen Butler and Sandy Lucas:
 - i. Current balance is \$2,888.52
 - ii. Sandy requested not to be paid for any of Q3 2022
 - iii. The next coordinator stipend for Q4 should be paid to Debbie Mix. Debbie Mix agreed to this recommendation.
 - iv. Sandy agreed to continue to pick up the mail from the P.O. Box at the Winamac Post Office and send to Debbie Mix. Sandy will clarify the status of the P.O. Box and forward the information to Debbie Mix.

- e. Meetings
 - i. There was discussion the best location for the meetings and the format.
Decision: The plan will be to have a hybrid format (in-person and Zoom).
 - ii. Once we have established membership, a survey of the meeting day of week, time of day and location will be sent out to membership.
 - iii. The next meeting will be on September 14th at 4:00 EST
 - iv. **ACTION ITEM:** Sandy will reach out to MacKenzie Ledley to see if the meeting can be held at the Library. Debbie Mix will send out the meeting invites to the current group.

With no further business, the meeting adjourned at 5:15 p.m.

Respectfully Submitted,

Linda Webb,

Chief Nursing Officer
Pulaski Memorial Hospital